

Job Description

Post:	Teacher of Science (Chemistry)
Salary Grade:	Salary ranges from Points 1 to 9 of the SCC Group pay scale.
Responsible to:	Head of Department
Responsible for:	Teaching on programmes up to level 3

Key Purpose

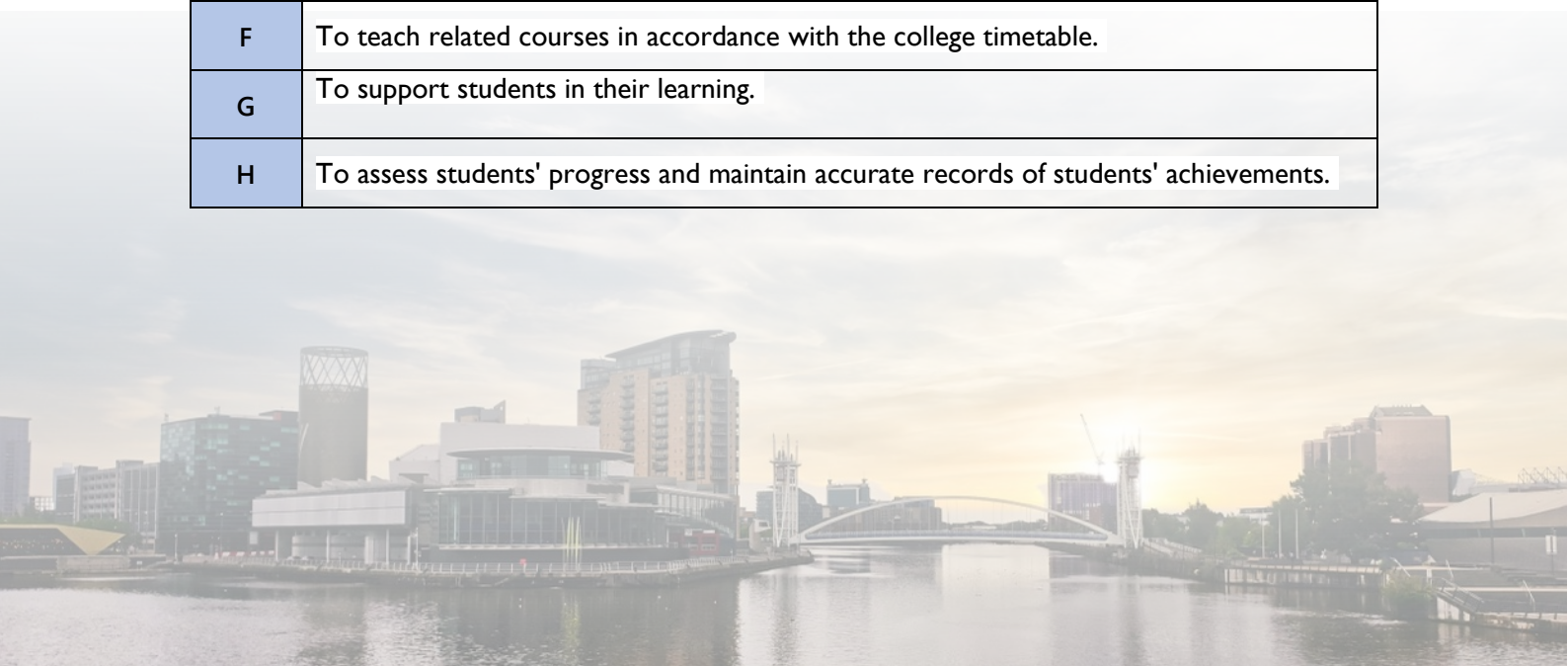
Insert Key Purpose 1: To deliver up to level 3 as required by HOD in the curriculum area.

Insert Key Purpose 2: To participate in all enrichment and extra-curricular activities as required by HOD

Insert Key Purpose 3: It is desirable that the teacher can also deliver another subject within another curriculum area.

Duties & Responsibilities

A	Participate in key College processes as required e.g. enrolment.
B	To act at all times in accordance with College policies e.g. Health and Safety, Equality & Diversity, Inclusion and Quality Assurance.
C	To work flexibly in the interests of the organisation as required
D	To participate in appraisal and to undertake staff development activities as appropriate
E	To be responsible for promoting and safeguarding the welfare of children, young people and vulnerable adults you are responsible for, or come into contact with
F	To teach related courses in accordance with the college timetable.
G	To support students in their learning.
H	To assess students' progress and maintain accurate records of students' achievements.



I	To provide accurate reports and information to others as required by college quality assurance procedures.
J	Ensure that an appropriate syllabus is selected for any subject for which they have responsibility and delivered to the required standard.
K	Provide schemes of work by which the curriculum will be delivered.
L	Provide books, materials and facilities within budget allocated.
M	Ensure you are kept fully informed about developments in the subject and about general educational issues which may affect the subject.
N	Prepare internal assessments, ensure that marking is consistent with that throughout the department and provide related statistics and comments on performance for the Curriculum Manager.
O	Be aware of developments in your subject in High Schools and keep High Schools informed of courses here, taking part in liaison and recruitment activities both in College and High Schools.
p	Co-operate and liaise with other departments as and when required
q	Carry out other routine and ad hoc administrative tasks as directed by the Curriculum Manager/Principal.

Variations to the job description may be required from time to time and when this arises there will be a discussion with the post holder.

All post holders are expected to comply with the College's policies and codes of practice in relation to Safeguarding, Equal Opportunity, Inclusive Learning, Health & Safety and Quality Assurance.

Post holder to sign the job description:

Date:

Name of the post holder:



Person Specification

	Essential			Desirable		
Qualification	1	Appropriate Degree, or equivalent.	Application / Certificate	A	good honours degree in a curriculum related discipline.	Application / Certificate
	2	Teaching Qualification	Application / Certificate	B		Application / Certificate
Professional Development	3	Evidence of ongoing Professional Development	Application / Interview			
Experience	4	Ability to teach up to level 3	Application / Interview	C	Proven record of teaching advanced levels. Experience of programme leading	Application / Interview
	5	Ability to contribute to the teaching of a range of Life Science courses	Application / Interview	D		Application / Interview
	6	Proven experience of working within a science sector	Application / Interview			
Skills / Qualities	9	Ability to motivate students with differing abilities and needs.	Application / Interview	F	Knowledge and experience of the personalised learning agenda.	Application / Interview
	10	Ability to effectively monitor student attainment and use data to improve	Application / Interview			Application / Interview



	11	performance. Excellent communication, interpersonal and organisational skills.	Application / Interview	G	Proven record of use of assessment for learning strategies.	Application / Interview
	12	Ability to meet all deadlines.	Application / Interview	H		
Knowledge	13	Knowledge of the assessment process of City & Guilds and/or BTEC qualifications			Knowledge and understanding of T level course structure and assessment	
	14	Subject specialism knowledge related to the life science industry				
	15	Commitment and responsibility to safeguarding and promoting the welfare of children and vulnerable adults	Application / Interview			
	16	Commitment to College policies i.e. Health & Safety, Equality, Diversity & Inclusion	Application / Interview			
	17	DBS Check acceptable to the college will be undertaken for successful applicant	Application / Appointment			

