

Job Description

Post:	Senior Tutor Psychology
Salary Grade:	Band 5
Responsible to:	Head of Department BSS

Key Purpose

To work at the Beis Soroh Schenierer (BSS) Seminary as a Senior Tutor of Psychology delivering lessons twice a week 1.30pm to 5.30pm

To participate in enrichment and extra- curricular activities as required by the HOD

To be able to collaborate and work as a Team with Staff on Site

To be able to plan and communicate specification relevant information

Duties & Responsibilities

A	To deliver high-quality lessons and tutoring, to students across the age and ability range.
B	To assess and monitor student progress.
C	To create a positive and inclusive learning environment, where all students feel valued and supported.
D	To effectively utilise a variety of delivery methods and resources to enhance learning and meet the needs of all students.
E	To communicate regularly with the Head of Department to update them on the learner's progress and provide feedback ensuring early intervention is provided in order to support learner progress.
F	To participate in staff meetings, undertaking CPD with the relevant examination boards and other professional development requirements.



G	To carry out any other duties commensurate to the post as required.
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Variations to the job description may be required from time to time and when this arises there will be a discussion with the post holder.

All post holders are expected to comply with the College's policies and codes of practice in relation to Safeguarding, Equal Opportunity, Inclusive Learning, Health & Safety and Quality Assurance.

Post holder to sign the job description:

Date:

Name of the post holder:



Person Specification

	Essential			Desirable		
Qualification	1	Degree or equivalent	Application / Certificate	A	Post graduate qualification	Application / Certificate
	2	Teaching qualification or working towards it				
Professional Development	3	Evidence of ongoing Professional Development	Application / Interview			
Experience	4	Experience of delivering high-quality lessons and tutoring to students of all abilities	Application / Interview			
	5	Experience of working in an educational setting				
	6	In depth knowledge of the relevant curriculum for the age range				
Knowledge	7	Ability to motivate students with differing abilities and needs	Application / Interview			
	8	Ability to effectively monitor student attainment and use data to improve performance				
Skills / Qualities	9	Excellent communication, interpersonal and organisational skills	Application / Interview			
	10	Strong communication and interpersonal skills				

		enabling the building of positive relationships with staff, students and other stakeholders				
Other	11	Commitment and responsibility to safeguarding and promoting the welfare of children and vulnerable adults	Application / Interview			
	12	Commitment to College policies i.e., Health & Safety, Equality, Diversity & Inclusion	Application / Interview			
	13	DBS Check acceptable to the college will be undertaken for successful applicant	Application / Appointment			

