

SALFORD CITY COLLEGE GROUP

CITY SKILLS • ECCLES • FUTURESKILLS • PENDLETON • WORSLEY

Salford City College Group consists of five colleges in the Salford area: Pendleton Sixth Form College, Eccles Sixth Form College, FutureSkills at MediaCityUK, City Skills and Worsley College. The Group also comprises of Apprenticeships at Salford City College and University Centre at Salford City College.

Content Creator & Marketing Administrator

Reference: SCCG2993 | **Closing Date:** 31/01/2026 | **Interview Date:** 10/02/2026

Salary: £23,940 Per Annum.

Contract Type: Permanent | **Hours per Week:** 36 | **Location:** Pendleton Sixth Form College, Working across Salford City College Group

About the Role

Salford City College Group is looking for a creative and organised Content Creator & Marketing Administrator to join our Marketing team. You'll help plan, create and deliver engaging digital content that promotes the College across social media, digital platforms and marketing channels, while also providing essential administrative support to keep the department running smoothly.

In this varied role, you'll create written and visual content including photography and short-form video, support marketing campaigns and events, monitor and respond to social media activity, and ensure communications meet brand and quality standards. We're looking for someone with strong IT and communication skills, experience creating content for social media, excellent organisation, and a customer-focused approach, with flexibility to support events and administrative duties when required.

How to Apply

For more information and to apply for this job, please complete the registration and online application form via our [website](#).

If you have any queries regarding this vacancy, please email HR@salfordcc.ac.uk.

Reason to Join Us:

- We have Generous Terms and Conditions (Sixth Form College's Association style terms and conditions) including 40 days annual leave entitlement (including bank holidays)
- We have a 2:30pm finish on Fridays, Free on-site parking and various health and wellbeing resources and benefit schemes including three Staff Wellbeing days per year.
- We offer automatic enrolment to the Local Government Pension Scheme with 20.70% employer pension contribution.
- Our College is an incredible community, there is a lot that staff and their families can get involved with.
- We have family friendly policies and we are happy to talk about flexible working.
- We invest in our people and offer a range of training & career opportunities for all staff.
- We have an amazing Staff Benefits Package with discounts and savings for supermarkets, petrol, high-street retailers, holidays, cinemas and other leisure.
- Our shared purpose: We believe in the value of education for a successful future and we want the best for our learners and our staff.
- Our core values are at the heart of everything we do. Staff and students behave with respect, integrity and kindness.
- 94% of staff are proud to work at the College.

Commitment to Safeguarding

This post is exempt from the Rehabilitation of Offenders Act 1974 and as part of our safeguarding commitment we undertake DBS checks as part of our pre-employment procedures on all potential new employees.

The College is committed to fostering a diverse and inclusive community, welcoming applications from individuals of all backgrounds, including those with military experience whose unique skills and perspectives are highly valued.

Recruitment Agencies: We are not utilising the service of recruitment agencies for this vacancy and will accept direct applications only.